

**SPECIAL TOWN COUNCIL  
MEETING MINUTES  
MARCH 31, 2009**

A joint meeting of the Board of Finance, Town Council and the Board of Education was held on March 31, 2009 at the Avon Town Hall in the Avon Room.

**I. CALL TO ORDER**

Finance Board Chairman Harrison called the meeting to order at 7:00 p.m. There were approximately 65 people in the audience. The Chairman reported there would not be any audience participation, because this is a Board of Finance workshop.

a. **Board of Finance Workshop: Set Budget Goals and Objectives.**

The Board of Finance conducted this portion of the meeting.

The Town Manager reported there are the following additional revenues: Building Official Services to Burlington - \$18,200; Recreation Fee Increases - \$20,000; and LOCIP - \$2,136.

He further reported it may not be prudent to use a substantial amount of the Undesignated Fund Balance because of the concerns of the bond rating agencies who feel our Undesignated Fund is low for a AAA rating. He reported that we are going to the bond market in the fall with some \$24,000,000 in bonds. We are presently in the 7% range and they would like to see at least a 10% reserve. He did offer, if the Board of Finance was interested in using any of the surplus, they use no more \$150,000.

After much deliberation among the members of the Board of Finance they requested that the Town Council reduce their budget by \$239,596, and advised the Town Council they may take this reduction from the Operating Budget and/or the Capital Budget.

The Town Council Chairman called the Town Council to order at 9:50p.m. Members present: Mrs. Samul, Messrs: Pena, Shea and Zacchio.

The Council felt strongly that the Dare Program should be added back into their Operating Budget for a cost of \$6000 for materials and \$10,000 for an assigned police officer's salary. The Council recommended the Senior Center Secretary be added back in for \$11,670.

b. **Adopt a final budget**

On a motion made by Mr. Shea, seconded by Mr. Zacchio, it was voted:

**RESOLVED:** That the Town Council approve the additions and reductions to the FY2009/2010 budget which is shown on the attached and made part of these minutes.

Mrs. Samul, and Messrs: Carlson, Pena, Shea and Zacchio voted in favor.

The meeting adjourned at 10:30 p.m.

Attest:

Caroline B. LaMonica  
Clerk

FY 09/10  
BUDGET ADJUSTMENTS  
REDUCTIONS  
March 31, 2009

Expenditures - General Fund

01-1101-52181	Reduce Town Report to 500 copies	\$ 5,500
01-2101-52181	Printing - DARE Program Supplies	(6,000)
01-2103-51015	DARE Program Overtime	(10,000)
01-2203-52161	Fire Fighting Town Organization*	3,000
01-2203-52201	Fire Fighting Motor Fuels	2,000
01-2401-51011	Add back Building Official Hours	(18,200)
01-2401-53301	Office Furniture	750
01-2501-53302	Fixed Equipment	1,000
01-2503-52185	Animal Control General Services	1,000
01-3101-51101	Roadway Foreman Salary	44,685
01-3101-51033	Roadway Foreman Benefits	11,964
01-3101-52185	Roadway - reduce street sweeping	5,000
01-3101-52201	Motor Fuels - Roadway Division	3,000
01-3401-52201	Motor Fuels - B & G Division	505
01-3501-51011	Engineering Admin. Sec. I red. In hours	7,932
01-5107-53315	Recreation Activity - Equipment	1,000
01-5301-52185	Senior Citizens - General Services	1,000
01-5301-52172	Senior Citizens - Natural Gas	1,500
01-5301-52175	Senior Citizens - Electric	2,500
01-5401-51014	Community Activities - Temp PT	2,500
01-5201-53315	Parks - Equipment	3,000
01-5201-52219	Parks - Other	4,400
01-5201-52239	Parks - Materials	4,100
01-7101-52111	Planning - Mileage	500
	Subtotal	<u>72,636</u>

Expenditures - CIP

02-4829-53047	Reduce Salt Shed	\$ 10,000
02-4831-53003	Road Overlay	2,136
02-4837-53008	Fire Dept. Command Vehicle	25,000
02-4844-53376	Cut Dump Truck	95,000
03-4930-52215	Sidewalks/Guardrail Program	60,960
	Subtotal	<u>193,096</u>

**Total General Fund & CIP** **\$265,732**

Other

05-3205-51011	Decr. Sec. Hrs to 25 h/w	6,494 *
09-5201-53315	Parks - Equipment	(1,000)
09-5201-52212	Parks - Buildings	(1,000)
09-5201-52172	Parks - Natural Gas	(1,500)
09-5201-52175	Parks -Electric	(2,500)
09-5201-51014	Parks - Temp. Part-time	(2,500)
09-5201-53315	Parks - Equipment	(3,000)
09-5201-52219	Parks - Other	(4,400)
09-5201-52239	Parks - Materials Other	(4,100)
11-8501-52189	LOCIP Services Other	(2,136)

**Total Other Funds** **(\$15,642)**

**TOTAL ALL FUNDS** **\$250,090 \***

Revenues

01-0360-43657	Building Official Services to Burlington	\$ 18,200
01-0390-43913	Undesignated Fund Balance	148,076
09-0340-43475	Recreation Fee Increases	20,000
11-0330-43365	LOCIP	2,136
	<b>Total Revenues</b>	<u>\$ 188,412</u>

\* For the purposes of reconciling to the Board of Finance workshop adjustments,  
\$250,090 less \$6,494 (Sewer Fund) = \$243,596